

MEMORANDUM / The University of North Dakota

THE GRADUATE SCHOOL
Joseph N. Benoit, Ph.D.
Dean

DATE: September 6, 2007

TO: UND Faculty & Research Community

FROM:

Joseph N. Benoit, Ph.D.
Dean, Graduate School

Gary Johnson, Ph.D.
Interim Vice-President for Research

Re: Guidance on Requesting Graduate Student Tuition from Grants

Effective this semester (Fall 2007), the University has disassociated graduate student tuition waivers from stipends for Graduate Assistants. As a result of this change, Graduate Assistants are no longer guaranteed a tuition waiver. A pool of tuition waivers was created for Graduate Assistants and allocations to colleges have been provided. The new tuition waiver policy does allow for tuition to be paid from grants or other extramural funding sources as long as the funds are used in accordance with the policies and procedures of UND and the funding agency. Unless other arrangements have been made at the time of grant submission, the University expects that that all new grants and grant renewals request tuition for graduate students when such expenses are allowable by the funding agency. We recognize that currently active awards as well as those that have been submitted prior to the date of this announcement may not include graduate student tuition. For these projects institutional commitments that were made for tuition will be honored.

For budget planning purposes, the cost of tuition requested should be \$14,433 for the 2007-08 academic year. This covers full-time non-resident tuition for 1 full year (24 credits/year). Fringe benefits for Graduate Assistants are \$625 (the cost of health insurance). For multi-year grants stipends and tuition should be incremented by 5% per year. The amount of tuition remission provided to any given student cannot exceed the number of credit hours on their approved program of study.

For questions and further information, contact the Dean of the The Graduate School or the Office of Grants & Contracts Administration.